



Ruawai Primary

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NAG 6 POLICY Privacy

Introduction

The Board of Trustees of Ruawai Primary School is required to comply with the Privacy Act 1993 in all aspects for employees and in its role as the committee with the overall responsibility for the running of the school.

Purpose

The purpose of this policy is to promote and protect individual privacy with regard to:

- the collection, use and disclosure of information relating to individuals,
- access by each individual to information relating to that individual held by the school.

Guidelines

The board will appoint a privacy officer (the principal) who will ensure that the principles in the act are adhered to.

The board will ensure there are procedures for the collection, use and disclosure of personal information in the school.

Conclusion

Individual privacy will be protected.

| Ruawai Primary School | | | |
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